

**-DRAFT-**

**Region F Homeland Security Oversight Committee (RHSOC) Meeting  
Tuesday, October 16, 2007 at 1:30 pm  
Cole County Fire Station #4, 5206 Monticello Road, Jefferson City, MO**

Attendees:

HSOC Primary Members	Representing
Mike Rackers, Past Chairman	HSRT
Gary Woodson, Chairman	Fire Agencies
Tom White	911
M.L. Cauthon	Public Works
Jane Hubbs	Public Health
Dave Severson	Police Agencies
David Colbert	Emergency Services
Anne Johnson	Volunteer Agencies
Greg White	Sherriff's Agencies
Kris Bayless	Emergency Management
Rich Daniels	County Governments
M.B. Jones	Agriculture
Jim Jones	Education
HSOC Alternates	
Melanie Hein	Public Health
Lisa Jordan	911
Michelle Kidwell	911
Ex-Officio Members/Other	
Barlow Biggers	EMD
Ray Wadley	Mo. Dept. of Ag
Harold Ward	Camden County HSRT
Doc Kritzer	Callaway County Commissioner
Brad Harris	DNR
Jerry Callahan	MO State Water Patrol
Jim Lundsted	Public Safety
David Lineberry	Education
Hans Huenink	MSWP
Paul Fennewald	Office of Homeland Security
Dale Schmidt	MSHP
Andrea Rice	911
Paula Woodsmall	Dept. of Health and Senior Services
Larry Benz	Public Works
Jaclyn Neylon	Pantheon/MHA
Lisa Binkley	Region F RHSOC Mass Care/Volunteer Coor.
Bob Bishop	EMD
Mike Shirts	Emergency Medical Services
Mike Pickerel	Region F RHSOC Donations & Resources Coor.
Terry Cassil	Columbia Fire Department
Raymond Laird	Vandalia PD
Charles Scrogin	Vandalia Fire Dept.

Zada Farris  
Matt Nutt  
Gayla Weber  
Ed Siegmund  
Zach Walker  
Lee Ann Jestis

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### **Agenda Item I. Call to Order**

Chairman Mike Rackers called the meeting to order at 1:32 pm.

### **Agenda Item II. Review and Approval of Agenda**

Rich Daniels motioned to approve the Agenda. Anne Johnson seconded the motion. The motion passed unanimously.

### **Agenda Item III. Review and Approval of Minutes**

David Lineberry motioned to approve the minutes as presented. Rich Daniels seconded this motion. The motion passed unanimously.

### **Agenda item IV. RHSOC Membership Turnover/Introduction of New Members**

At the chairman's request, each representative at the table introduced themselves. Alternates from County Government (Rich Daniels), Emergency Management (Kris Bayless), Emergency Medical Services (David Colbert), Health Department (Jane Hubbs), Police Agencies (Dave Severson), Public Works (M.L. Cauthon), and Education (Jim Jones) became the primary representatives at this meeting (as of October 1, 2007). Tom White (911), Gary Woodson (Fire), Mike Rackers (HSRT), Rich Green (Industry/Utilities), John Landwehr (Municipal Governments), Greg White (Sheriff Agencies), Melissa Friel (Volunteer Sector), and M.B. Jones (Agriculture) have one year left of their terms. Greg White motioned to designate Jim Jones as the new Primary Representative for Education and for Education to rotate out with the first round of disciplines to turnover, leaving the Agriculture discipline to rotate after this term year. The following disciplines do not have an alternate and need to appoint one as soon as possible: Emergency Management, Emergency Medical Services, Public Works, Industry/Utilities, and Agriculture. Per RHSOC by-laws, once a member has served as Primary Voting Member, they may not serve as either a Primary Voting Member or an Alternate for a period of two years. At this point, chairman Mike Rackers turned the meeting over to the new chairman, Gary Woodson.

### **Agenda Item V. Election of New Vice-Chair**

Chairman Woodson asked for nominations for the vice-chair position. Greg White nominated Dave Severson and he accepted the nomination. Tom White nominated M.L. Cauthon and he declined the nomination. M.B. Jones motioned to cease nominations and called for a vote. Dave Severson was unanimously accepted as the new vice chair.

### **Agenda Item VI. Working Group Reports**

Missouri Emergency Command Systems has become part of MERIS (Missouri Emergency Response and Information System). No liaison needed for this group at this time.

State Interoperability Executive Committee (SIEC) liaison Tom White reported that the group has had lots of activity. Most notably is a \$17.4 million grant they are working towards.

Pandemic Planning Working Group liaison Jane Hubbs reported that this committee would be meeting on October 17, 2007. No new news at this time.

Law Enforcement Terrorism Prevention Program (LETPP) liaison Greg White reported that they have had one meeting since the last RHSOC meeting and they had no news to report.

Critical Infrastructure Working Group liaison Susan Green has taken a new job and will no longer serve on the RHSOC committee. Tom White will replace her as liaison for this committee.

State Emergency Training Advisory Group (SETAG) liaison Susan Green will be replaced by Tom White (primary) and Barlow Biggers (alternate). David Colbert motioned to accept Tom White as primary and Barlow Biggers as alternate. Jane Hubbs seconded the motion. Motion passed.

### **Agenda Item VII. FY06 Grant Allocations Update**

Zach Walker with Mid-Missouri Regional Planning Commission presented an update on the FY06 Grant Allocations. Lisa Binkley was selected as the Mass Care/Volunteer Coordinator consultant in August. Mike Pickerel was selected as the Donations and Resources Coordinator consultant in August. Proposals have been received for the Regional Communications Study with interviews being conducted within the next two weeks. The RFP draft is complete and being reviewed by SEMA for the Regional Functional Exercises. One bid proposal was received for the Satellite Communications Package and it is being reviewed and discussed. Joint RFP's for the Regional Radio Cache and Health Department Trailer were prepared through MACOG and proposals are due by October 19, 2007. Some of the specifications of the trailers and other details were discussed and will be taken into consideration as the bidding process continues.

Region F RHSOC Mass Care/Volunteer Coordinator, Lisa Binkley gave an update report on the progress she has made since taking the position in August. At this point, she has reviewed the mass care plans in each county's emergency operations plan, met and reviewed information with each current county EMD, and visited with local Red Cross Chapters and other agencies to review existing shelter agreements in each county. She is currently identifying facilities to function as mass care shelters while also noting those that could be used for special needs shelters, volunteer reception shelters, service centers, or donations centers. She will be working with local community organizations to establish a volunteer disaster response foundation in Region F, coordinate mass care shelter training for volunteers in each county, develop and distribute a Region F volunteer database of trained volunteers, as well as oversee the purchase and placement of many supplies and established the needed MOU's with the housing organizations.

Region F RHSOC Donations and Resources Coordinator, Mike Pickerel updated the committee on his work since taking the position in August. He has the three main objectives of preparedness, business continuity, and donations. He wants to create a program plan similar to the "Ready in 3" for business to help with disasters to include issues such as ice storms or flu outbreak. He plans to conduct seminars in each county and attract business owners/officers to attend. He will also be creating a database of intended resources. For example, if Walmart is willing to donate cases of water in the event of an earthquake, the database will reflect what is being donated, as well as, where it can be picked up, etc. The database will also reflect places where these donations can be stored during a catastrophic event.

## **Agenda Item VIII. Office of Homeland Security Updates**

Paul Fennewald, Missouri's Homeland Security Coordinator presented updates regarding the office of Homeland Security. The MERIS (Missouri Emergency Response Information System) rollout date has been pushed back to November 1, to start with the train the trainer sessions. The database element will not be rolled out at that time, but will follow closely behind. Many issues that occur during a catastrophic event (such as donations that are needed in one place and overly abundant in another) will not occur with this system. Fennewald added that this system compliments, not duplicates, the work that Mike Pickerel and Lisa Binkley are doing for the committee.

Fennewald also complimented and thanked Mike Rackers for the work he has done for the RHSOC while serving as the chair for the last year. He explained that the whole committee was created in an effort of Governor Blunt to use the resources available at the local level, through each discipline to use the allotted monies to create solutions to common problems. The funding available for the next round is about half of what it was and he admitted that with under a different governor, this funding could be abolished completely. So, with that in mind, the Missouri Department of Homeland Security is looking for other revenue streams and creating cooperative agreements with other agencies, such as the Health Department. The \$2M spent on MERIS should cover that system for five years and the ERIP (Emergency Response Information Plan) for schools has been paid for four (4) years.

He also announced that Critical Infrastructure kits were available with a laptop, digital camera, GPS, and guidelines to help with a vulnerability assessment.

Fennewald introduced the new Chief Interoperability Officer, Jim Lundsted, who will work for Mark James, the Governors' Homeland Security Advisor. Lundsted's charge will include assessing current infrastructure, training needs, a statewide needs assessment, and a feasible goal for the future of interoperable communications with the various emergency responders.

## **Agenda Item IX. State Emergency Management Agency Updates**

Zada Farris presented several SEMA updates. The award amount for Region F is \$652,285 with \$19,568.55 being withheld for Management and Administration, leaving \$632,716.45 in available funds for the FY07 funding cycle.

Investment Justifications for this round were also announced. They are as follows:

- Agriculture Risk Mitigation Program- facilitate prevention, detection, response, and recovery to agricultural incidents through assessment, planning, training, and exercising.
- Medical Surge: Mobile Module Units and Patient/Victim Tracking- specifically addresses how a sudden-impact event could over burden the day-to-day acute care capacity.
- Strengthening Interoperable Communication Capabilities at Missouri Regional State Levels- planning, equipment, training, exercise, and management and administration
- Mass Sheltering and Volunteer/Donations- public education, identification and tracking of critical resources, continue development of sheltering capabilities to better provide mass care services for the population
- Strengthening PSAP's 911 and Interoperable Communications as it relates to 911 and Emergency Response- specifically for interoperability for 911 centers.

Farris also presented the FY07 grant application. All funds have to be allocated on the

application and submitted to SEMA for technical review. After that it will be forwarded to the HSAC. The applications are due on February 29, 2008. All FY06 funds must be spent by June 30, 2009.

#### **Agenda Item X. Health Update-MO Department of Health and Senior Services**

Paula Woodsmall, with the Department of Health and Senior Services, offered her services as they tie in closely with the work that Lisa Binkley is conducting. She has a template for the special need shelters that should be of use in executing the shelter agreements. She spoke about the necessity of the caregivers to be accommodated at these special needs shelters. She also mentioned a meeting that she had attended with the Missouri Kidney Foundation regarding the need for extra dialysis for crush victims in the event of a fault line disaster in Missouri.

#### **Agenda Item XI. Missouri Department of Agriculture-Current Year Funds**

Ray Wadley with the Department of Agriculture requested that the RHSOC consider using \$25,000 of the upcoming funding cycle monies on the Agriculture Risk Mitigation Program (ARMP). These funds would continue training efforts and the development of the Missouri Volunteer Veterinary Corp. (MVVC).

#### **Agenda Item XII. Announcements**

Greg White is working with a group on a faith-based initiative to keep the churches and the invaluable resources they can bring in mind when considering homeland security issues.

Mike Rackers announced a celebration honoring Susan Green, her accomplishments, and service to Cole County will be held on Thursday, November 1, 2007, from 4-7 pm at Donita's Banquet Center, 5007 Buffalo, Jefferson City, Missouri. Her last day in her current position will be November 15.

Ed Siegmund announced that presentations for the next grant cycle will have to occur at the January meeting. The process will be the same as last time. Each discipline will have 5 minutes to present their funding proposals and then they will be ranked by each primary representative.

Jackie Neylon announced that she is working closely with the Hospitals regarding medical surge. Should anyone require her assistance, she is available.

Doc Kritzer announced that Michael Chertoff would be speaking on October 17 at Westminster College, Champ Auditorium.

The next RHSOC meeting will be on Tuesday, January 15, 2008, at 1:30 pm at the same location, Cole County Fire Station #4, 5206 Monticello Road, Jefferson City, MO.

#### **Agenda Item XIII. Adjournment.**

The meeting was adjourned at 3:20 pm.