

**Region F Homeland Security Oversight Committee (RHSOC) Meeting**  
**Tuesday, December 12, 2006 at 10:00 am**  
**Jefferson City Police Training Classroom, Jefferson City, MO**

Attendees:

HSOC Primary Members  
Mike Rackers, Chairman  
Tom White  
Larry Benz  
Kevin Lowrance  
Victor Pittman  
Mike Shirts  
Rich Green  
Gary Woodson  
Melissa Friel  
Greg White  
Barlow Biggers

Representing  
HSRT  
911  
Public Works  
Health Department  
Police Agencies  
Emergency Services  
Industry/Utility  
Fire Agencies  
Volunteer Agencies  
Sherriff's Agencies  
Emergency Management

HSOC Alternates

Rich Daniels  
Dave Severson  
Susan Green  
Chuck Witt  
David Edwards  
Kris Bayless  
Melanie Hein

County Government  
Police Agencies  
Emergency Management Agency  
HSRT  
HSRT  
Emergency Management  
Public Health

Ex-Officio Members/Other

Dale Schmidt  
Larry Lehman  
Ray Wadley  
Zada Farris  
Ed Siegmund  
Reece Rose  
Lee Ann Jestis

MSHP  
MDNR  
Mo. Dept. of Ag  
SEMA  
MMRPC  
MMRPC  
MMRPC

**Agenda Item I. Call to Order**

Chairman Mike Rackers called the meeting to order at 10:04 am.

**Agenda Item II. Review and Approval of Minutes**

A motion was made by Larry Benz to approve the minutes. Rich Green seconded this motion. Motion carried.

**Agenda item III. Homeland Security Advisory Council (HSAC) Overview**

An overview of the Homeland Security Advisory Council meeting was given as follows:

The HSAC approved funding to expand the current Missouri School Board Association's web based planning tool for school safety to include all hazards, as well as expanding the license to

include day cares, pre-schools and higher education organizations. This act makes Missouri the national leader in school safety. Please visit [www.schoolsprepared.org](http://www.schoolsprepared.org) for more details.

HSAC requested that the RHSOC's provide a liaison for the Missouri Emergency Command System (MECS). MECS is the Missouri version of E-team. Susan Green will serve as this liaison and will be attending a meeting on January 4, 2007, to discuss usability issues with the software and training issues.

The State Interoperability Executive Committee (SIEC) has also asked for a liaison. Tom White has been asked to serve as this liaison. He will also be compiling the forms needed for this.

The HSAC has asked that each region consider contributing 10-15% of its total funds to establish a statewide credentialing system. After looking into the feasibility of this idea, the HSAC may decide to ask for this funding, it is just asked that each RHSOC consider keeping 10-15% of the funding earmarked for this possibility. Discussion followed about the types of credentialing and systems. Chairman Rackers also cleared up some confusion about not taking 10-15% of the total funding out, but going forward with the allocations of funding and keeping 10-15% available for this possibility.

Ray Wadley from the Missouri Department of Agriculture (MDA) requested the RHSOC's establish an Agriculture voting chair on their committees. Greg White motioned to add an Agriculture chair to this committee. Victor Pittman seconded this motion. Motion carried. Ray Wadley spoke for a moment about some of the needs of Agriculture, including a volunteer vet corps outfitted with equipment specific to animal emergencies. He also spoke about a Pet Act that will ensure that companion or working animals needs during an emergency are addressed before FEMA will fund. Tom White asked for clarification of the by-laws to make sure that a member can be added without prior approval. Individual RHSOC's can add one or more disciplines to be more representative of that region, on a majority vote of the RHSOC.

Since Greg White and Victor Pitman already serve on the Law Enforcement Terrorism Prevention Program, they will now also serve as liaisons to this committee as well.

RHSOC Bi-Law changes were made. Major changes include the addition of an Education or Schools core discipline, as well as, the definition of a year changed to October 1 to September 30 of the following year.

#### **Agenda Item IV. Region F- RHSOC Board Composition**

The Missouri School Board Association will be recommending a chair for the newly added Schools discipline. Ray Wadley will be working to get a chair named for the newly added Agriculture discipline. Fifteen core disciplines now comprise this committee.

#### **Agenda Item V. Grant Proposal Review-Discussion**

RHSOC went through items on proposal ranking list in order of ranking until the allotted funds (\$1,198,425) were depleted, as follows:

1. Emergency Management (\$75,000) Regional Functional Exercises  
Susan Green asked about the bidding process to follow for contracting these types of exercises, as well as, the other proposals. Zada Farris (SEMA) clarified that the committee should follow the local RPC's bidding process. MMRPC will make this bidding process available to the committee. Barlow Biggers motioned for the committee to allot the proposed amount of \$75,000 on these exercises. Larry Benz seconded the motion. Motion carried.
2. Volunteer Sector (\$479,815) Mass Care supplies, harness wiring for 2 designated shelters per county, and Mass care/Volunteer Management Training Coordinator.  
Melissa Friel changed the amount of their proposal due to limitations on buying items that have a shelf life, such as water, and only contracting with a

coordinator for one year. Barlow Biggers asked if some of the items would be able for purchase from state surplus. To go along with this, Melissa asked Zada Farris (SEMA) if some of the items could be collectively bid with other regions in Missouri. The Volunteer Sector concurs with the committee to try to lower costs where applicable when purchasing these supplies. Melissa Friel motioned for the committee to allot \$347,160 for this proposal. Larry Benz seconded this motion. Motion carried.

3. 911 (\$156,741) for satellite communications for the regions 911 centers and handheld units for emergency situations  
There were two main issues regarding this funding request. First, this funding cannot be spent on actual 911 centers, due to other funding to update the centers. However, since these satellites are not required for operation of the center but to be used in an outage, it can be funded with the proper verbiage in the grant application process. Secondly, the funding cannot support a 5-year contract with a satellite provider, only one-year contracts. Tom White asked Zada Farris to clarify if a bank of minutes can be purchased in lieu of a 5-year commitment. Zada will get back to the committee with the answer to this question. Tom White motioned for the committee to allot \$156,741, pending an answer from SEMA, for this proposal. Rich Green seconded this motion. Motion carried.
4. Health Department (\$20,000) trailer for public health  
Kevin Lowrance motioned for the committee to allot \$20,000, as proposed. Greg White seconded this motion. Motion carried.
5. Fire Agencies (\$100,000) Hire a radio consultant to determine what is needed to provide region-wide communications  
Greg White confirmed that this separate study is needed outside of the one conducted by the state (too broad for the needs of this committee). Gary Woodson motioned for the committee to allot \$100,000, as proposed, for this study. Rich Green seconded this motion. Motion carried.
6. Municipal Governments (\$50,000) Secure designated shelter locations with equipment and supplies, and train onsite personnel in management.  
There was some discussion as to whether this proposal and the one from the volunteer sector could be combined. Debby Lancaster felt that there were enough differences in the requests to validate keeping this proposal. Debby Lancaster motioned for the committee to allot \$50,000, as proposed. Larry Benz seconded this motion. 12 ayes, 1 nay...motion carried.
7. Health Department (\$30,000) supplies for Health Department trailer  
Kevin Lowrance motioned to allot \$20,000, as proposed. Gary Woodson seconded the motion. Motion carried.
8. Industry/Utilities (\$104,000) Help businesses establish/update emergency plans  
Rich Green motioned to allot \$104,000, as proposed. Greg White seconded this motion. Motion carried.
9. Volunteer sector (\$189,965) Train 5% of population over 18 and establish a Mass Care/Volunteer Management Coordinator.  
There was some discussion about this funding being allotted in case the 10-15% was requested for the credentialing system. After discussion and re-working the numbers, it was discovered that this proposal could be funded in full and another proposal could be "expendable" in the event that the request was made for the

10-15%. Melissa Friel motioned to allot \$142,205, instead of the proposed amount. Victor Pittman seconded the motion. Motion carried.

10. Public Works (unknown) Radios with emergency frequencies programmed. After allotting to fund the previous nine proposals, there is \$183,313 remaining in funding. There was some discussion as to types of radios, as well as, antennae, repeaters, or other equipment that might be necessary. Larry Benz motioned to use the remaining amount on a radio cache, including the most affordable programmable radios, associated software, and equipment, with the contingency that the state doesn't request the 10-15% for the credentialing system. Rich Green seconded the motion. Motion carried.

#### **Agenda Item VI. Announcements**

Chairman Rackers asked each discipline to go back to their groups and prepare for requests for the coming year's funding. The eighteen justifications for next year will be sent out via email. Tom White asked that the next round of funding request proposals be made available to fill out online via the MMRPC website.

#### **Agenda Item VII. Next Meeting Date/Time**

The next meeting will be on Wednesday, January 17, 2007, at 2 pm, in the Jefferson City Police Training classroom.

#### **Agenda Item VIII. Adjournment**

Rich Green motioned for adjournment. Debby Lancaster seconded. Meeting adjourned at 11:50 am.