

## Staff Report

Date: June 27, 2011

Prepared by:

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### ACTIVITY REPORT *July 2010-June, 2011*

During the past year, the Mid-Missouri Regional Planning Commission (Mid-MO RPC) has continued to work hard to provide a high level of service to our membership. These work efforts are made possible by the cooperative support of our membership. The Mid-MO RPC activities and technical assistance to our membership has increased each fiscal year since our reorganization in 1999.

The information provided below is intended to give the membership an indication of the staff work activities for the period of July 01, 2010 thru June 27, 2011 for the Mid-MO Regional Planning Commission.

#### Economic and Community Development Highlights:

- **Howard County EECBG.** Assisted in obtaining Energy Efficiency and Conservation Block Grant for **Howard County, Moniteau County and Glasgow.** **Grant funds totaling \$166,460 awarded.** Funds are to be used for energy efficiency improvements in public buildings. Mid-MO RPC also providing administration assistance for project.
- **Clarksburg CDBG (water supply).** Completed and submitted CDBG application. Reviewed and modified LMI survey (additional surveys included) to document project eligibility). Currently completing environmental review requirements. **CDBG Block Grant funds in the amount of \$411,000 obtained to assist in project financing.** Mid-MO RPC selected to assist in project grant administration.
- **Wardsville CDBG (water system improvements).** Mid-MO RPC completed the environmental review requirements. Also, providing administrative services. CDBG grant funds totaling **\$50,500** awarded. Total Project Cost- \$64,000.
- **St. Martins CDBG (Senior Housing Improvements).** The environmental review (statutory checklist) is complete and approved. Project has been advertised and bids received. Currently evaluating bids. **\$56,628** in CDBG grant funds awarded. Total project cost of \$75,628.
- Completed and received approval for community block grant funds to assist with long-term land use planning activities and technical assistance to related mitigation activities in disaster prone areas. **Grant funds awarded in the amount of \$133,780.** Region-wide Initiative.

- **Otterville** CDBG Street and Drainage Improvements). 2011-12 application submitted. Awaiting CDBG funding announcement.
- **Glasgow**. Meeting held with city officials January 2011 regarding identification of follow-up activities of Mid-MO RPC staff resulting from city's review of the preliminary engineering report that summarizes water, wastewater, drainage, and downtown improvement project priorities.
- **Taos (wastewater)**. Coordinated LMI survey to determine eligibility for CDBG and/or USDA, MODNR grant funds.
- **New Franklin (wastewater)**. Awaiting notification from City to begin environmental review requirements.
- **California**. Assisting the Moniteau Regional Economic Development organization with an enhanced enterprise zone application (EEZ).
- Provided technical assistance and project development for the **Lake of the Ozarks RPC** for an RFP for administrative services for the Horseshoe Bend Parkway project.
- Provided technical assistance and project development to the **Lake of the Ozarks RPC** for the Community Against Domestic Violence (CADV) CDBG grant request.
- Submitted qualifications and selected as administrator for potential CDBG grants by **Wardsville, Armstrong, St. Martins, and to the Lake of the Ozarks Regional Planning Commission**.
- Completed an income survey for the Manchester Heights sewer district in **Boone County** for possible funding assistance for necessary sewer improvements.
- Assisted **Cole County Fire Station #4** regarding funding sources for facility expansion.
- Submitted application for the planning partnership grant to the **Economic Development Administration. Funding amount- \$60,000**. Grant agreement approved by Mid-MO RPC Commission.
- Continued coordinating activities for the **Economic Development Advisory Committee** meetings held in July, September, November, February, April and June. November meeting held at Central Methodist University in Howard County, February meeting at the University of Missouri Incubator at Monsanto Place. Other meetings held at the Columbia Regional Airport.

## Regional Initiatives

### **MoBroadband Now Planning**

- Staff assisted in the coordination of the Broadband Regional Planning Team for the Mid-MPO RPC Region. The planning team has held several meetings to discuss the important issues facing the region, have collected data of the needs and interest of various stakeholders, and will develop a strategic broadband plan for the region. Plan completion targeted for December, 2011.

### **Mid-MO RPC Website**

- **Enhancing Communications to Membership.** Mid-MO RPC staff worked with a website design firm (Maycreate) to enhance **our website and improve** access to our work activities by our membership and the public. The website is now on-line. See [.mmrpc.](http://mmrpc.com)

### **CDBG Grant Application - 2008 Disaster Supplemental Funding**

- Staff has submitted an application on January 14, 2011 to the Mo Department of Economic Development under the CDBG Disaster Funding opportunity. The funding request is to support staff technical assistance activities to work with local governments in the region in addressing needs identified in the Hazard Mitigation Planning Process, or other identified activities such as - Cost/benefit analysis, GIS mapping assistance, acquisition of more detailed contour elevation data, and flood plain management training. The total project cost is \$143,780 - \$133,780 in grant funding support and \$10,000 cash and in-kind match commitment. Callaway County is the applicant with the Mid-MO RPC identified as the Sub-Applicant (Recipient). Activities scheduled to begin fall, 2011.

### **PACE Program**

- Staff continues to work with principals in planning for the creation of the Mid-Missouri Regional Clean Energy Board. The Missouri General Assembly passed the Property Assessment Clean Energy Act or PACE- (RsMO Sections 67.2800 to 67.2835) to allow for the creation of such Boards. The PACE program allows property owners to finance energy efficiency and renewable energy improvements using low-interest bonds. The property owners receive long-term financing (up to 20 years) for these improvements, which is repaid through an assessment on their taxes. The City of Jefferson has formed the first Mid-Missouri Clean Energy Development Board in Missouri. Board representation includes the Mid-MO RPC.

### **604B Wastewater Inventory Project.**

- The Mid-Mo RPC, as part of a state wide project, received grant funding totaling more than \$19,500 to conduct a survey of municipal wastewater treatment facilities. The goal of the assessment was to help communities plan and finance needed improvements to their systems.

Communities participating in the assessment are those with populations below 5000, and that own a municipal wastewater treatment facility. The survey results from this project will be available in the summer of 2011 on the Mid-MO Regional Planning Commission website.

### **Hazard Mitigation Planning Highlights:**

- Completed “**Boone County Hazard Mitigation Plan**”. Plan approved by FEMA.
- “**Cole County Hazard Mitigation Plan**” draft is complete. Currently under review at SEMA / FEMA.
- Planning activities are underway for the **Callaway, Cooper, Howard** and **Moniteau County** hazard mitigation plans. Steering committee meetings currently being held. All plans scheduled for completion November, 2011.
- Received notification that Mid-MO RPC will be preparing hazard mitigation plans for the following electric cooperatives in our region- **Boone, Callaway, Howard, and Co-Mo (Moniteau/Cooper)**. Project orientation meeting held, planning activities to begin fall, 2011.

### Transportation Highlights:

- Staff continues to update the “Regional Transportation Plan” for the Mid-Missouri Region” as new census data becomes available.
- Mid-MO RPC makes available current transportation news thru our website- [.mmrpc.](http://www.mmrpc.com)
- Presentation to the **Missouri Public Transit Association** on August 01, 2010 regarding RPC transportation planning activities.
- Research into transportation GIS data layers to be used as a component of the “CIM” Community Issues Management GIS mapping analytical tool. Partnership with the **University of Missouri (CARES) and University Extension**.
- Meetings with MoDOT Districts 2 and 5 Transportation Planners to review enhancement grant processes in their respective regions.
- Provided technical assistance on the following enhancement projects within the Mid-MO RPC region-activities included meeting with city staff, attending city council meetings, discussions with project engineers. Assisted the following communities in various aspects on the enhancement grant application process:
  - City of **New Franklin**
  - City of **Sturgeon**
  - City of **Ashland**
  - City of **Glasgow**
  - **Jamestown** (did not apply for funds).
- Provided technical assistance for **Harrisburg**- Safe Routes to School application.
- TAC - Coordinated Enhancement Project review meeting on November 3, 2010. Meeting included presentation of projects by enhancement grant applicants, and prioritization of these projects by meeting attendees.

- Continue to coordinate bi-monthly TAC meetings. Meetings held in July, Sept, Jan, March, and May.
- Staff attended and participated in the District 5 Planning Partner meetings in November and March (Jefferson City).
- Staff and MODOT Dist 5 Transportation Planner Dion Knipp met with the cities of **Sturgeon, Hallsville, and Clarksburg** regarding Safe Routes to School funds for identified projects. Funds awarded.
- Staff attended the District 2 and 5 enhancement project orientation meetings for selected communities. (Macon and Jefferson City)

**Homeland Security- Area F RHSOC Highlights:**

- Continued to provide administrative support to the Area F Regional Homeland Security Oversight Committee. Coordinated Area F RHSOC meetings – July, January, April, May, and June.
- **Area F RHSOC Annual Meeting** - Staff activities include meeting preparation requirements-(i.e. - preparing flyer announcement, annual report, financial statements of grant activities, printing of materials for meeting packet, providing technical assistance to discipline representatives on proposed grant requests- cost estimates, RHSOC representation – turnover and representatives. (Jefferson City)
- Received approval of Area F Homeland Security FY10 Grant application. **Total grant funds awarded is \$652,000.**
- Completed procurement of FY08 grant activities.
- Began procurement activities for of FY09 grants.
- Participated in meetings with Mass Care Volunteer Coordinator Lisa Binkley, Bill Farr EMD, and Ann Johnson (Volunteer Rep.) held on monthly basis in July thru June, 2011.
- Participated in statewide RPC discussion on “best practices” with Homeland Security staff in Warrenton in August, 2010.
- Participated in the statewide “interoperability communications planning” with TetraTech (project consultant) and Area F EMD/911 representatives in Jefferson City in August, 2010.
- **Safe Sunday Disaster Preparedness Day** was held in September, 2010. More than 200 churches and other faith-based organizations in the Troop F- RHSOC region participated.

- **State HSOC and RHSOC Meeting.** Attendance by staff (Curtis Owens and Ed Sigmund) at the Homeland Security Oversight Committee (HSOC) and RHSOC quarterly meetings that are held in Jefferson City.
- **RHSOC Meeting Follow-up Activities-** Follow-up on grant activities, training activities, and sub-committee assignments, including interoperability committee and survey.
- **RHSOC /MACOG.** Discussions with OHS (Fennewald, Clemonds) regarding the Lead RPC work programs and grant administration responsibilities. Discussion included possible work program changes for upcoming fiscal year. Attendance by Ed Sigmund.
- **RHSOC Committee Representation.** Coordinated several meetings with RHSOC representatives to review representation of the designated disciplines for Area F. Volunteer sector, private industry, and local government.
- **Mid-MO RPC Annual Meeting** – November 2010. Included overview of RHSOC Area F activities and distribution of Annual Report.
- **OHS/ FY10 Grant Training** – November. Jefferson City) Review of FY10 grant activities and responsibilities. December 07, 2010 – Columbia - Review of FY10 grant activities and responsibilities. Activities included training announcement, meeting room logistics, adobe connect, etc. Meeting with OHS staff regarding FY10 grant requirements (Bosch/Owens) 12/16/2010.

**Environmental – Natural Resources Highlights:**

- Completed the Environmental Assessment for the **Village of Wardsville, St. Martins**, and the **Village of Clarksburg** CDBG projects.
- Completed preliminary conceptual design for DC Rogers Lake Regional Park for **City of Fayette and Howard County**. Awaiting engineering costs for spillway improvements.
- Assisted **Howard County Economic Development** with environmental information to be used as a component of a certified site application to the Missouri Department of Economic Development.